

**ANNUAL REPORT & FINANCIAL STATEMENT ON AFRICA
FOUNDATION FOR UGANDA - UK CHARITY & AFRICA FOUNDATION
IN UGANDA**

CALENDAR YEAR: JAN. 2005 – DEC. 2005/ FINANCIAL YEAR - 5th APRIL 2005 – 5TH APRIL. 2006

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Compiled by: Charles Kirigwajjo, Emmanuel Edmond and Roger Gasana, Chairperson of Africa Foundation for Uganda - UK Charity

Reviewed by: the Trustees and Members of **Africa Foundation (Uganda) and Africa Foundation For Uganda – The UK Charity**

AFRICA FOUNDATION “Is All About Joint Solutions & Permanent Solutions”

MESSAGE TO OUR PARTNERS AND VOLUNTEERS

Africa foundation for Uganda, The UK Charity, wishes to take this opportunity to pass our vote of thanks to all our volunteers who have given many hours of their time to a variety of projects for free. Without your hard work and dedication many of our projects would not have been able to have the full momentum they currently enjoy.

We would also like to extend our sincere thanks to our entire supporter, funders and well wishers whose help and support over the last year -who have provided us with the ability to continue to work on the number of projects being undertaken. Without your strong support we would not be able to offer our services to the children of Hackney (UK) and to those far away in Africa (Uganda).

We would like to thank in particular Open Arms Project for their continued support to Africa Foundation that have provided us with valued advice and support.

Thank you to all our partners and supporters.

EXECUTIVE SUMMARY

Africa Foundation For Uganda relieves sickness, poverty, suffering and promotes education amongst the street children, orphans, abandoned babies and vulnerable young children of Uganda East Africa.

Being a UK registered charity - **Africa Foundation For Uganda** is officially answerable to the UK Charity Commission. Our constitution operational area is identified as.

AREA OF OPERATION

- Charity Operates inside and outside England and Wales and AFRICA-UGANDA

WORK IN UK

Africa Foundation For Uganda - The UK Charity, realises that there is much that needs to be done within the UK with disadvantaged children, in order to helping those nearer home our aim in UK has been to start helping with specific projects and hope that by generating awareness in UK we can subsequently use this as a “**springboard**” to helping those far away in Africa. In order to promote this specific “**springboard**” Africa Foundation in 2003, helped to set up an independent London based youth project called “**YOUTH FOR HACKNEY**”

For further information about them please visit their website: www.youthforhackney.org

1. INTRODUCTION

Africa Foundation is the largest independent service provider for marginalised children. It is also one of the foremost, child-centred, innovative organisations operating locally in Uganda.

Africa Foundation pioneered the first ever programme of rehabilitating and caring for street children, orphans, abandoned babies and other vulnerable children in Uganda. Founded in 1971 by Rev Dr Kefa Sempangi, Africa Foundation is fully registered in:

Uganda: Africa Foundation
Registered No. S.5914/138
A Non-Governmental Organisation -NGO

UK: Africa Foundation For Uganda
Charity No. 1104869

Germany: Our Representatives: Dritte-welt-kreis.de.

Africa Foundation has two management committees; one based in Uganda and an International satellite committee in United Kingdom and USA.

The International management committee is responsible for collecting money from sponsors, distributing photographs (and letters from children) to sponsors, sending money to the Uganda committee, keeping weekly contact with the Uganda office, and making monitoring visits to the projects in Uganda.

The Uganda Committee is responsible for keeping detailed records of transactions, sending monthly reports to the International Committee, distributing school uniforms, clothes, and school supplies, health care and resettlement programme to the street children, orphaned children and abandoned babies distributing daily meals to the children at our central Mukono children Centre, keeping contact with and providing support to the orphan's caregivers (for the children that Africa Foundation caters for while in their own foster homes), and for maintaining all **our programmes.**

Our programmes in Uganda there are:

- 1. Street Children and Orphans programme**
- 2. HIV/AIDS Programmes and Education**
- 3. Vocational Training and School Leavers**
- 4. Health Care and Building**
- 5. Farming and School Trip Exchange**
- 6. Community based Programmes**

Africa Foundation is driven by the desire to see these poor homeless children removed from the street and to provide them with the basic necessities of life. **The objectives of this programme are:**

1. To pick these youngsters from the streets, market places and slum areas and lead them into settling in a decent way of life.
2. To win the confidence of these young boys and girls, restoring in them the spirit of love, and to constantly remind them that they are also loved and cared for.

3. To rehabilitate, develop and settle these children, through stages, until they are restored to the “normal” life styles of living.
4. To provide them with shelter, foods, clothing and medical care.
5. To provide them with an education, either formal or informal, cater for their training needs and to equip them with other literacy skills.
6. To provide and encourage a sense of brotherhood among our children, settling them together as members of one family.

(The fact that The UK Charity, is a new establishment to our other two international satellite offices- this report will therefore, concentrate on the UK Charity's achievement for the past one year of operation)

In furtherance of the above objectives The UK Charity, Africa Foundation for Uganda has:

1. Helped Africa Foundation in Uganda to continue to rehabilitate and care for street children, orphans, abandoned babies and other vulnerable children in Uganda into our sheltered environment at Africa Foundation Children's Centre – Mukono - Uganda. Being supported by significant persons and well-wishers from UK, the Charity has provided; funding for the feeding and school fees for needy children staff salaries and general running of the children centre.
2. The UK Charity has continued to develop secure working relationship with the staff management of our co-international satellite offices and Africa Foundation in Uganda, providing both funding and commercial support.

Africa Foundation for Uganda - the UK Charity takes its obligations critically to ensure that all funds raised reach the intended recipients. In Jan 2005 – Dec. 2005, being our first year of operation the Charity under took two official annual visits to assess the operations in Uganda. The Monitoring team not only examines accounts and recorded receipts but also check the work on the ground to judge whether the benefits match the funding sent from the UK.

NB: It should be noted that the UK Charity, will continue to make independent annual visits to Uganda, though coupled with the official international satellite office- official annual visit to assess our operation programmes in Uganda.

2. SCALE AND PURPOSE OF REPORT

Being a UK registered charity - Africa Foundation for Uganda is required to publish an annual report on the year's activities. In addition to the formal annual visit, in 2005, members of the Charity have visited Uganda on two occasions. This was and is to continue as part of our monitoring process, on these visits our members are expected to keep up to date with what is taking place on the ground. It must be noted that as part of our monitoring procedures are concerned, annually, each sponsors of individual children on our programme do receive personal letters, school reports, photos of the children, and a yearly review on the child's development progress. Our sponsors are not delayed in getting school reports received from Uganda after the end of each

school term because 90% of all sponsored children go to Africa Foundation's own **RookMaaker School** so the annual reports are easily accessible and prepared on time by our school staff teachers.

3. OFFICIAL VISITS

Over the past year the following visits to Africa Foundation Children's Centre at Mukono have been made by members of the Charity:

a) UK Team Member's Visit To Uganda & Their Examination Analysis

1. January 2005 Emmy Kamyia and Emmanuel Edmond – Accountant analyst and social worker (respectively) 14 days purposely for In country assessment.
2. December 2005 Emmy Kamyia and Emmanuel Edmond, 19 days for:
 - Informal monitoring of programmes.
 - Official monitoring of children programmes.
 - Audit of accounting at Africa Foundation Children Centre – Mukono.

On all these trips our monitors had full and free access to the Centre at Mukono, to the children (from time to time without staff interference and to the Mukono- Head office where records and receipts are kept). On July 2005 visit by the UK team, was accomplished in the nonattendance by Africa Foundation Management Committee.

b) Uganda Team Member's Visit To The UK

Africa Foundation's director Rev Dr Kefa Sempangi visited the UK & USA on two occasions as part of our Partnership Programme Review (PPR) to have a clear over view of how operations were going on in Uganda.

Kefa Sempangi visits were on 5th – 15 March 2005 and 4th – 8th July 2005, which involved the following:

- A presentation was made to the House of Commons/Parliament and many connections were made as result of our discussions.
- A second presentation was made to Open Arms Project (Exeter Devon) on 7th July 2005, which has since then turned into a partnership working arrangement.
- Discussions held with Hon. MP. David Lammy and his church at Tottenham
- Website video recordings were made.(www.africa-foundation.org)
- Formal contact made with BBC to document a progressive documentary following the “**Orphans Of Idi Amin**” which featured the works of Rev Dr Kefa Sempang and Africa Foundation in 1979 broadcast by BBC in UK on 6 January 1980.
- Celebration Lunch Dinner, on which Kefa as the guest of honour held at Hilton Islington Hotel by ex-Africa foundation children Centre (Uganda) who now reside in UK and across Euro-Land in appreciation to Kefa's work, the dinner raised a staggering £10,985 in fact this was the Charity's major source of funding as no major donors have been approached as yet but as the need for our work continues to expand more funders will be approached for their help.

It should be noted that Africa Foundation is located on a 90 acre piece of land in Uganda-this means we have a multi- purpose built children centre which comprises, 12 purposely built

children dormitories, Rookmaker School with teacher's quarters (accommodations) & an office complex which acts as our head office-with such resources it makes our tracking and impact system analysis easily implemented and monitored at the sometime.

The procedure for carrying out the annual visit has been developed over the past 35 years by Africa Foundation. In order not to fall short of our international code of annual report development, the 2005 annual visits includes the separate examination of interaction between children, staff teams, conversation and cross-checking with as many children and staff teams as possible in comparable with the inspection of recorded accounts and receipts in office against set performance indicators.

It must be mentioned that this year's annual visit was conducted predominantly without the presence of the foundation's Director and Management committee, however, the approach this year was exactly the same as used by our other satellite office partners in the past 35 years.

The monitoring team is well suited to produce this annual report due to their high degree of professionalism – with credible levels of experience in accountancy, child welfare, International conflict management, rural and International development with many years of experience. All the material in this report was clearly cross-examined to help produce a balanced report.

The Report writers took into consideration the following views while producing this report.

- The formal monitoring exercise, observations and interaction between staff and management of Africa Foundation, and among the children and staff team, In line with standard welfare Code of Practice of working with children in Uganda, every attempt was made by our observer to cross examine conversations with those involved in order to get an objective point of view.

4. SUMMARY OF YEAR ONE 2005

Although Africa Foundation has been in existence since 1971, the UK Charity is relatively a new addition to the other two satellite international offices that fundraise on behalf of Africa foundation in Uganda, therefore, 2004 -2005, the UK charity is just in its first year of operation of looking after a broad variety of street children, orphaned and homeless children and abandoned babies.

On the constructive side, the number of children continues to increase at Africa foundation children's Centre - Mukono and yet our resources are relatively low and to the UK Trustees of the Charity, this is a sign of significant concern, but to seek the way forward the UK Charity will be commissioning more fundraising in our second year of operation.

For our first time annual visit there were no issues of concern for child welfare issues or lack of accountability and or any confusion over the provision of correct information concerning the children. As a result of our report findings, the UK trustees are very assured that the UK funding continues to reach the intended children, helping them continue to be educated in an effective caring environment.

Africa Foundation management committee and staff have full responsibility for the day-to-day functioning and financial control of Africa Foundation's Children Centre and Community Programmes in Uganda.

5. ORGANISATIONAL CHANGES.

Africa Foundation For Uganda Annual Report 2004 –2005

- The UK Charity welcomed the appointments of Genna Wilkinson to the Board as our New Director of Africa Foundation For Uganda. The UK Charity.
- Emmanuel Edmond has since October 2005 permanent moved to Uganda.
- At the end of 2005, the UK Charity trustee Tedson Baliba, left his role as trustee as he was moving jobs to Manchester which in practice would have been hard to be part of the day to day running of a London based charity.
- Mr Kenneth Mulera was removed off the trustee's list and the charity commission was informed accordingly.
- Mr David Kayigwa is no longer a trustee due to his relocation to USA.
- Emmanuel Amadiogwu and Hilerine Daley were appointed as new trustees to the UK Charity.

Trustee and Members in Uganda and the UK:

Africa Foundation (Uganda)

- Board of Director – Rev. Dr. Kefa Sempangi
- Chairman - Steven Kyobe
- Assistant Chairman/Secretary – Moses Kibirige

Board of Trustees

- Rose Mukandoli & Edward Kasajja
- Mariam Nsubuga & Beatrice Kayigwa
- Mariam Kayigwa & Nakazi Ephurance)

UK Charity - Africa Foundation For Uganda

- Trustees (George William Kasibante, Roger Gasana , Allieu Kanu, Kefa Sempangi, Nakazi Ephurance, Rose Mukandoli
- Emmanuel Amadiogwu and Hilerine Daley (New appointed trustees)
- Board of Director – Genna Wilkinson
- Chairperson - to the board of trustees Roger Gasana
- Treasurer - Allieu Kanu
- Secretary - Charles kirigwajjo
- Fundraising & Support Team (Open Arms Children Charity)

6. AFRICA FOUNDATION CHILDREN CENTRE –MUKONO

It should be noted that Africa Foundation is located on a 90 acre piece of land in Uganda-this means we have a multi- purpose built children centre which comprises, 12 built children dormitories, Rookmaaker School with teacher's quarters (accommodations) & an office complex which acts as our head office-with such resources it makes our tracking and impact analysis system easily implemented and monitored at the sometime, Mukono Centre is housing and feeding over 850 children daily (aged approximately between five and twenty five years of age).

The main accommodation is concentrated on the 12 purposely built children dormitories built in 1982 with funding from Germany, Holland and USA. Moreover, four separate roomed dormitories provide supervised accommodation for the older girls and boys.

CENTRE BUILDING STRUCTURES

Now that most of the building structures on the foundation site are almost 24 years old, half of them will in the very near future require renovations as a number of these buildings are mostly showing

signs of wear and tear. These circumstances are a true picture that the UK charity will need to do more fundraising to help carry out the identified building work on the children building.

LAND AGREEMENT TITLE

The title of 90 acre piece of land in Uganda, on which Africa Foundation is located, is fully registered in the name of Africa Foundation Children's Centre. (The UK Charity is in possession of a copy of this land title).

CHILDREN

The children do bond and connect well together with each other and they are required to carry out their own daily chores to assist in the general running of the children home.

Most of the children are not yet sponsored therefore, they are on a waiting list for sponsors, this indicated no sign of double sponsorship for any one single child (i.e. no single child was found to be registered with two separate sponsors, that is to say one child having two sponsors i.e. from Germany and UK).

Some of the sponsored children who are cared for by Africa foundation (under its foster care programme) who are placed into foster homes or encouraged to stay with their own careers (siblings etc, especially after the death of a parent) but these children's schools fees and their school requirements are paid instead by Africa foundation to enable them to go to various schools (day and boarding) across the country. These children were traceable from their registered schools as part of our accountability (School receipts and reports for these children were available for inspection in the main office files).

SPONSOR GIFTS

Sponsors gifts sent for the children were all delivered and received by respective children as the children were in possession of their sponsor letter detailing all the gifts given.

FARMING PROJECT:

Though there was obvious evidence of the land being used for the farming programme, which helps to farm fresh produces for the children and at the sometime the farm acts as an agriculture education site. This is as a result of Africa Foundation's staff resourcefulness in organising and guiding the children and young people to carry out supervised farming. Nonetheless an extensive farming budget proposal is in preparation for funding to help develop an income generating project which in turn when the surplus get sold off the returns will be reinvested into the Foundation to help to cater for more vulnerable children off the street.

7. RESOURCES

For the passed 35 years, Africa foundation has endeavoured to employ a compact team of, professional staff comprising of **(social workers, qualified teachers, Medical nurses & Doctors, counsellors, accountants, house parents/ matrons and street outreach workers).**

To help keep our standards while looking after vulnerable children in Uganda, Africa foundation makes sure that all staff team are provided with job descriptions/personal specifications, employment contracts and appraisals structure systems to ensure that they do perform to their high working standard.

Most of the children under Africa foundation's care programme need considerable one to one support systems (due to their high degree of anti-social behaviour that they get used to while on the streets). Therefore, our profession support team is required to produce weekly casework sessions as part of each child's care plan and monthly report (detailing problems concerning each child's education, healthcare, and general well-being. The profession support team meets on a regular basis to review the day-to-day management of the children centre, which reports monthly to Africa foundation board of management.

WALK IN POULTRY INCUBATOR

The foundation has an 80,000-egg capacity holding walk in Incubator, which is its main source of income under its poultry programme. A project budget proposal is in preparation that will help to expand the poultry project to its full productivity capacity.

MUKONO MEDICAL CLINIC.

Though the foundation has a small clinic on site that is used in very emergency circumstances the main children treatment is done at the Makula General Clinic (which is an independent clinic and Africa foundation do have to pay when ever they use the clinic's services).

A project budget proposal of the state of the art Children's clinic (charitable enterprise) is in preparation to be submitted for funding which will help Africa foundation to administer major operations and help provide medical care for both the children at the center and the local community several vulnerable children treatment. **Please see our website for more details on the specifics of a fuller medical clinic proposal (www.africa-foundation.org).**

VOLUNTEERS

All volunteers do get housed and fed at Africa Foundation Children Centre –Mukono where they help in teaching at our RookMaaker, provide counselling and medical (medical qualified volunteers) treatment but also help in organising sport and art activities for the children.

8. FINANCIAL OPERATIONS

Funds from the UK Charity are transferred to Uganda to match with the school terms in Uganda. Therefore, this Financial Statement for 2005 is submitted to the Charity Commission for publication on the web site. Africa Foundation has a foreign currency account in Uganda to accept the UK charitable funds.(this is in inclusive of funds from our other satellite offices) Details on what the funds are to be used for are always provided in advance to the UK Charity.

**Africa Foundation For Uganda
Statement of Financial Activities**

For the year ended 5th Jan. 2005 - 31st Dec 2005

Africa Foundation For Uganda Annual Report 2004 –2005

INCOME AND EXPENDITURE

Incoming resources	Notes	General Funds £
Grants /donations (Others) received	(1)	<u>10,985</u>
Total incoming resources		<u>10,985</u>
Charitable expenditure		
Cost of operating the organisation Managing & administering activities.	(2)	<u>Nil</u>
Total charitable expenditure		<u>£10,985</u>
Movement in total funds for the year		
Net (expenditure)/income for the year		<u>£10,985</u>
Funds brought forward at 6 th Jan. 2006		<u>Nil</u>
Funds carried forward at 6th Jan 2006		<u>Nil</u>

Notes

- (1) Total funding to Africa Foundation Jan. 2005 – Jan. 2006 was £10,985 (raised on the Celebration Lunch Dinner to Rev. Kefa Sempangi).
- (2) Cost of operating the organisation -managing and administering activities there was none recorded (no over head as such).

The following percentage table shows summary of the funding transferred to Uganda 2005:

Project/Programme	% Rate
Education (examination fees & staff salaries)	10%
HIV/AIDS and Education	5%
Vocational Training and School Leavers	0%
Farming & Poultry	5%
Street children and orphans	70%
Health care	7%
Community Programmes	3%
Total funding to Africa Foundation Jan 2005 – Jan 2006 £10,985 (raised on the Celebration Lunch Dinner to Rev. Kefa Sempangi).	100%

During the annual visit, the financial records relating to Africa Foundation held at Mukono Head office were audited with the following points noted:

- All accounts books (receipts) were produced.
- Total numbers of receipts were produced matching the amount transferred from the UK and from our other satellite offices, there was sufficient documentation for transfers received and for subsequent changing into Uganda local currency and bank account statements were available for inspection.
- Analysis of receipts matched the accountability report sent by Africa foundation to UK.
- All salary slips coupled with signatures for staff wages were provided.

- There was evidence of staff team supervision to the children welfare at Africa Foundation Children's Centre (Mukono) and Rookmaaker School.
- There was no conflict of interest between Africa foundation management committee member's personal spending and spending for Africa Foundation Children's Programme.

All statement of accounts to the Charity by Africa Foundation board of management from Uganda were fully co-signed by the foundation board of management and the Financial Consultant and they all matched the receipts inspected in the office. With this degree of efficacy and effectiveness, the UK charity thought it fit not to commission any sort of independent investigation in the foundation's accountability procedures.

Bankers

Africa Foundation For Uganda, The UK Charity

HSBC Bank

283 Mare Street, London E8 1HU

APPENDICES 1- 3

1. Letters from Africa Foundation (Uganda - see as attached)

13. THE FUTURE

The Trustees have measured the evidence collated for the period of the annual visit to Uganda; the analysed information exchange from our other satellite office, staff team, and children together with the Africa Foundation board of management in Uganda.

At a formal meeting held on 7th December 2005, the Trustees made the following decisions concerning the charity's future involvement with Africa Foundation:

- The charity wishes to continue to support Africa Foundation by seeking more funding to help enable implement all its children and community programmes that are waiting funding.
- Agreed to help enable Africa Foundation to expand its farming and poultry projects
- Agreed to continue to link Africa Foundation's RookMaaker School in Uganda with schools in the UK and subsequently help create a children choir (which will tour around the world helping to raise more funds).

14. CONCLUSIONS

The UK Charity trustee are assured that since Africa foundation is performing to the expected standard, they are more than happy to continue supporting the work of Africa foundation children's work in Uganda, the fact that most of the foundation's programme are now on hold due to lack of funding this calls for the UK Charity to do more fundraising in the coming financial year to help implement the below mentioned programmes in Uganda.

Our programmes in Uganda are:

1. **Street Children and Orphans**
2. **HIV/AIDS Programmes and Education**
3. **Vocational Training and School Leavers**
4. **Health Care and Building**
5. **Farming and School Trip Exchange**
6. **Community based Programmes**